



Meeting Minutes

Monday, August 10, 2009

7:00 p.m. Mahomet-Seymour High School

Board of Directors: Michelle Ramage, Tammy Caputo, Alison Lecouris, Beth Norton, Leslie Manfredo, Jill Rinkel, Michael Stevens, Justin Barnish, Bobbie Schnitkey (absent Billie Waddell, Cindy Tarrant, Dianne Tellschow, Karen Conrad, Nancy Tolar, Debbie Vojak)

Members and Attendees: Jim Caputo, Annalisa Cockerham, Joni Gegg, Barb Semeraro, Patty Buchanan, Janet Maupin, Nancy Stevens, Debbie Cawley, Fran Street

I. **Call to Order** – Ramage called the meeting to order at 7:02 p.m.

II. **Review and Approval of May 2009 Meeting Minutes** – The notes from the May 2009 meeting were distributed, reviewed, and approved with the following corrections to the 7:30 meeting minutes:

- Under Board of Directors, *Jill Manfredo* should read *Leslie Manfredo*
- Under Board of Directors, *Bobby Schnitkey* should read *Bobbie Schnitkey*
- Under Appointment of Committee Chairs, *Dawgapalooza* – *Tammy Caputo, Michelle Ramage* should read *Dawgapalooza* – *Billie Waddell*

[08/10/09:01: Motion by Norton and seconded by Manfredo; motion carried.]

III. **Treasurer's Report** – The treasury report through June 30, 2009 was distributed and reviewed. Tammy presented the report on behalf of Cindy Tarrant.

- a. Both the 3 month and 6 month CDs are mature in August. The balances of these CDs are being transferred back into the music booster checking account.
- b. Per discussion in the May 2009 meeting, it was suggested that a new 1 year CD be purchased for the amount of \$2500 for the budget category "Future Supplies/Equip Purchases". [08/10/09:02: Motion by M. Stevens and seconded by Buchanan; motion carried.]
- c. A \$315 late fee for the State Attorney General Filing was incurred. We

A quorum of the board of directors was present for the meeting. Therefore, official actions by the Board may be taken. Any ratified amendments to the bylaws take effect immediately.

Also, within the corporation directors mean the corporation's board of directors, not the MS Music Department staff members (which are sometimes referred to a directors.). To clarify the notes: Directors mean the corporation's board of directors. MS Music Department staff will be referred to a MS staff.

were told the filing was due by 12/31/08, but we had not yet filed our 1023 form making us officially a “not for profit” organization. Upon calling the Attorney General’s office to inquire about the fee, Cindy was told the \$315 was a penalty for acting like a “not for profit” organization all of this time.

- d. The federal 1023 Application for Exemption to IRS was submitted. It totaled 72 pages. Cindy had to pay a \$300 user fee, however due to our gross receipts being over \$10,000, she suspects we may be subject to a \$750 fee. This expense was not budgeted.
- e. The second annual state tax return for 6/30/09 has been filed.

The treasurer’s report was approved. [08/10/09:03: Motion by Rinkel and seconded by Norton; motion carried.]

IV. Old Business

- a. **Band Buttons/Pawprints/T-shirts** – Orders were taken during band camp week.
 - Beth Norton is in the process of editing and compiling the photos and information for the buttons. A retake date is going to be set.
 - It was noted that Dianne Tellschow’s email address on the pawprint consent form should read: detellschow@yahoo.com.
 - Lots of t-shirts have been ordered.

V. New Business

- a. **Marching Bulldog Festival** – Annalisa Cockerham reported:
 - Volunteer forms and “Salute 2009” forms were distributed during band camp week. The forms will also be distributed via a mass emailing. The forms have also been added to the music booster website.
 - Most key chair positions have been filled with the exception of set-up/take down.
 - 16 bands are participating so far. It is expected that another 2 or 3 bands will submit their registration. The maximum number of bands that can be accommodated is 20.
 - Michael Stevens suggested asking sponsors to donate money to purchase trophies. The sponsor’s name can be engraved on the trophy and announced over the intercom when the trophy is awarded. Trophies are \$20 - \$25 each.
 - There will be no hospitality suite for judges this year.
- b. **Marching in Sangamon Riverfest Parade** - The parade is scheduled for Saturday, August 29 at 10:30. A few parent volunteers are needed to march along with the band.

A quorum of the board of directors was present for the meeting. Therefore, official actions by the Board may be taken. Any ratified amendments to the bylaws take effect immediately.

Also, within the corporation directors mean the corporation’s board of directors, not the MS Music Department staff members (which are sometimes referred to a directors.). To clarify the notes: Directors mean the corporation’s board of directors. MS Music Department staff will be referred to a MS staff.

- c. **New stairs for the new Madrigal risers** – Leslie Manfredo reported that the new risers are wonderful and she is very appreciative. The old risers were donated to the high school for graduation. The stairs used with the risers need replaced. A bid was received from Wenger to purchase 2 new sets of stairs at a total cost of \$1243. It was proposed that music booster purchase the 2 new sets of stairs using money from budget category 5040 “Current Yr Supplies/Equipment”.
[08/10/09:04: Motion by T. Caputo and seconded by Lecouris; motion carried.]
- d. **Dawgapalooza VII** –
- Tammy Caputo circulated a volunteer sign-up sheet and asked members to sign-up to help if they could. The volunteer sheet has also been placed on the music booster website.
 - Leslie Manfredo reported that the Madrigals will be singing at the event again this year.
 - Michael Stevens reported that the marching band will be playing at the event again this year.
- e. **Other** –
- Jim Caputo has offered to create a documentary DVD of the marching band season to sell as a fund raiser. The DVD will be available for sale in late October. Some discussion was held on what to charge but no definite price was determined. Jim also showed a 2 minute trailer of what he has filmed so far. Everyone agreed that it was a great idea and would like him to proceed.
 - Michael Stevens reported that he received a bill from Courtesy Cleaners for \$78 but does not know what it is for. He asked if anyone knew. He will check into it.

VI. Staff Reports –

a. Jill Rinkel

- During the last week of school, the 7th & 8th Grade Chorus performed “Disney Dazzle” for the Lincoln Trail 5th Graders.
- A group of 7th and 8th Grade Chorus students sang ‘The Star-Spangled Banner’ and ‘Illinois’ for the Library groundbreaking in May. I appreciate the willingness of these students and their parents to come out in support of their school and community.
- Leslie and I attended the ACDA (American Choral Director’s Association) conference in July. Well-known directors/clinicians/composers inspired us with new ideas, repertoire, and a wealth of knowledge in a variety of areas.
- Many of our JH and HS students participated in summer theatre via CUTC and the Urbana Park District. It has been great to see our students in these productions, and very rewarding for

A quorum of the board of directors was present for the meeting. Therefore, official actions by the Board may be taken. Any ratified amendments to the bylaws take effect immediately.

Also, within the corporation directors mean the corporation’s board of directors, not the MS Music Department staff members (which are sometimes referred to a directors.). To clarify the notes: Directors mean the corporation’s board of directors. MS Music Department staff will be referred to a MS staff.

them.

- I spent some time at the JH cleaning out, sorting music, and rearranging my files.
- I have prepared folders and CDs for JH District students to purchase for \$22.00. Our first informational meeting will be on Friday morning, Aug. 21 (1st full day) at 7:30 a.m. at the JH. The following 6 rehearsals will be every Tuesday morning at 7:30 a.m. until auditions on Columbus Day. A large group of 7th and 8th graders have signed up to participate.
- I have also been busy updating the HS formal attire database, and 6th Grade vocal assessment files which are now recorded with an H2 recorder and will be downloaded and given to students on a CD when they graduate HS.
- As usual, I have been assisting Leslie with the Madrigal singers every Monday.

b. Leslie Manfredo

- **District/All-State Auditions on October 12th**

Many of our students will be auditioning for the IMEA District 3 Choir. Only Sophomores, Juniors, and Seniors can audition. For Juniors and Seniors, it is also their All-State audition. Last year we had 10 students sing in the All-State Choirs. Audition materials have been available to students since the end of May. Students “buy” folders for \$22, which covers their audition fee and District fee if they are selected to the choir. If not, money is reimbursed. Thus far, 15 students are interested in auditioning for the District Choir. Last year, 14 auditioned and 13 were selected to the District Choir, from which 10 were selected to the All-State Choirs.

- **Madrigals**

Madrigals have been rehearsing all summer on Mondays from 1-2:30. They will do a Preview Performance for parents and friends next Monday, August 17, at 6:00 pm to show off what they have been working on this summer. This is a great group, and a young group. Of the 17 Madrigals, 12 are new this year; and there are 5 Seniors in the group. They are already sounding wonderful and have been working hard over the summer to perfect many of the 22 songs that they will end up performing at the December dinners, which will take place the 2nd weekend of December, on the 12th and 13th. There will be 3 performances, a Sat. afternoon dessert performance at 2pm, a Sat. evening dinner performance at 6pm, and a Sun. afternoon dinner performance at 2 pm. Tickets will remain \$10 for the Dessert performance and \$20 (had to increase it this year after 8 years

A quorum of the board of directors was present for the meeting. Therefore, official actions by the Board may be taken. Any ratified amendments to the bylaws take effect immediately.

Also, within the corporation directors mean the corporation’s board of directors, not the MS Music Department staff members (which are sometimes referred to a directors.). To clarify the notes: Directors mean the corporation’s board of directors. MS Music Department staff will be referred to a MS staff.

at \$18) for the Dinner performances. Tickets will go on sale to the public on November 12th (at the Choral Concert). Madrigal families will be able to purchase tickets on Nov. 5th.

- **Getting Ready for school to begin**

We are just about ready for school to begin. Music for all choirs has been chosen and ordered. Chorus contracts are being duplicated and will be ready to go out to students on the first few days of school.

- **Music Department Website**

I will be updating the web information next week for the Music Department website. The updated music calendar is already on the website. A link can be clicked from the HS webpage under “departments” and “music.” I try to post the most important information, especially that which is time sensitive. I am also planning to post more curricular things, as well.

- **Summer Show and Camps**

This summer the choral department had many present choral students and graduates of the choral program involved in summer musical theatre productions as well as attend music camps at the U of I. Summer shows included CUTC’s productions of Les Mis and Annie, Get Your Gun, and the Urbana Park District production of The Sound of Music. We are very proud of our students’ participation in these productions; Mahomet was very well represented.

c. Michael Stevens -

- Matt Kutylo has found a job in Orlando working at a middle school.
- Michael introduced the new band director, Justin Barnish.
- The marching band did not get to march in the 4th of July parade due to rain. The band sat on the bus for about 1 ½ hours until the officials cancelled the parade. He did receive a check from the parade committee.
- Band camp went extremely well. The weather was great and the kids learned 29 charts. They can march and play the 1st and 2nd songs of the program.
- The marching band will be marching in the Fiesta Bowl Parade in Phoenix over the 2011 Christmas break.

d. Justin Barnish – Justin stated that he was excited to be part of the Mahomet Seymour music department. He has heard great things about the program. He is from Downers Grove, IL. He graduated from Illinois Wesleyan University with a major in trumpet and a

A quorum of the board of directors was present for the meeting. Therefore, official actions by the Board may be taken. Any ratified amendments to the bylaws take effect immediately.

Also, within the corporation directors mean the corporation’s board of directors, not the MS Music Department staff members (which are sometimes referred to a directors.). To clarify the notes: Directors mean the corporation’s board of directors. MS Music Department staff will be referred to a MS staff.

minor in voice. He has 3 years teaching experience at the high school level.

The next meeting will be held on September 14, 2009 at 7:00 pm.

The meeting was adjourned at 8:05 pm.

Respectfully submitted,

Tammy S. Caputo
Music Booster Secretary

August 10, 2009 meeting
Summary of motions approved by majority vote

- 08/10/09:01 Approval of the May 2009 meeting minutes
- 08/10/09:02 Approval of purchasing a 1 year CD for \$2500
- 08/10/09:03 Approval of treasurer's report
- 08/10/09:04 Approval of the purchase of 2 new sets of stairs for the new Madrigal risers

A quorum of the board of directors was present for the meeting. Therefore, official actions by the Board may be taken. Any ratified amendments to the bylaws take effect immediately.

Also, within the corporation directors mean the corporation's board of directors, not the MS Music Department staff members (which are sometimes referred to a directors.). To clarify the notes: Directors mean the corporation's board of directors. MS Music Department staff will be referred to a MS staff.