

**Mahomet-Seymour Music Boosters**  
**September 10, 2007**

**Present:** Alison Lecouris, Billie Waddell, Jan Guthrie, Max Guthrie, Chris Johnson, Leslie Knicl, Karen Badger, Jill Rinkel, Leslie Manfredo, Nancy Tolar, Tammy Caputo, Nancy Stevens, Michael Stevens, Matt Kutyllo, Rich Gegg, Andrea DeSmith, Mark Igoe, Cindi Eustice

President, Chris Johnson, called the meeting to order at 7:02.

**Approval of August 13, 2007 Minutes** - Max Guthrie questioned the budget amount approved at the last meeting for paw prints. A correction was made that Karen Badger did not approve an unlimited amount for that line item, but rather \$200. The motion to approve the corrected minutes was moved by Cindi Eustice and seconded by Tammy Caputo. A vote was taken and the motion passed.

**Treasurer's Report:** Max Guthrie presented the financial report. There was no discussion. Cindi Eustice moved and Rich Gegg seconded the approval of the financial report. A vote was taken and the motion passed.

**Hawaii Treasurer's Report:** Cindi Eustice presented the financial report. There was no discussion.

**Marching Band T-Shirts** - The marching band show shirt orders have been delivered to students and fans. Special thanks to Denise Lowry for the wonderful design.

**Dawgapalooza V** - Leslie Knicl reported that Dawgapalooza was the previous Friday. There was only a little bit of rain, but it did not appear to deter the crowds. Things went well, with many music families volunteering during the event. Information is not yet available on how much money was made.

**Allerton Weekend** - Mr. Stevens discussed the upcoming trip. He is in need of one more male chaperone. Cindi Eustice volunteered her husband, Bill, to chaperone.

**Hawaii Luau Fundraiser** - Chris Johnson reports things are going well. Sign-up lists are available for adults and students to help that day. Everyone's help is needed. The auction keeps growing. Rich Gegg asked for clarifications on ticket prices. If students choose to eat, \$6.00 will be deducted from their account.

**Marching Bulldog Festival** - Andrea DeSmith reported we have 19 bands entered, including the Marching Bulldogs. The first band steps off at 1:30 and awards are approximately 6:50.

**Trivia Night** - Meeting this Thursday at 6:30 in the chorus room. No update to report at this time.

**Hawaii Trip** - Leslie Manfredo reported that numbers are steady at 212. There are 119 students. We must maintain 210 travelers, or we will lose one of our free trips. The male chaperones are Bill Eustice, Norm Knicl,, and Steve Rinkel. The female chaperones are Leslie Knicl, Nancy Stevens, Billie Waddell, Cindi Eustice, Karen Sanders, Karen Conrad, and Denise Lowry

**By-laws** - At the last meeting, we discussed changing the bylaws to reflect our present pattern of 2 directors elected on even number years and 3 directors on odd numbered years. Leslie Knicl called for a vote on this issue, as it was announced at last month's board meeting. Nancy Stevens seconded the motion. A vote was taken and approval was given.

**New Business - Articles of Incorporation** - Jan Guthrie reported that she and Max Guthrie have looked through historical files and communicated with various former organization treasurers in an unsuccessful attempt to document the music booster's form of organization and tax-exempt status. The only document found is a letter from the Illinois Department of Revenue confirming the high school's sales tax exemption "E-number." Even though our current bylaws refer to not-for-profit and 501(c)(3) status for our organization, no record of incorporation can be found in the Illinois Secretary of State corporation database and no record of tax-exempt (501(c)(3)) status with the IRS can be verified. Cindi Eustice reported that the records at Busey Bank indicate the organization is still listed as an "unincorporated association". Jan and Max have communicated with Fred Heinrich, a local attorney, who is assisting the M-S Athletic Boosters with

incorporation. His recommended action is that we set-up a not-for-profit corporation in order to obtain liability protection for officers. As understood by the Treasurers, unpaid officers of a not-for-profit corporation in the discharge of their corporate duties will not incur personal liability in civil actions unless their acts or omissions constitute willful and wanton misconduct. Fred has offered his services pro bono, including communications with the Illinois Secretary of State, meeting with officers to discuss various options and the drafting of Articles of Incorporation, bylaws, and initial minutes. Once the new corporation is in place, the current organization will dissolve and funds will be transferred. We will need a new federal identification number, and there will be various registrations at the state and federal level that will need to be executed. The initial cost to incorporate is \$50 to the Secretary of State, the fee to apply for tax-exempt status with the IRS is \$750 for Application for Exempt Status, and registration with the Illinois Attorney General is \$15. Recurring annual fees include a \$5 fee to the Secretary of State and a \$15 filing fee to the Illinois Attorney General. Leslie Manfredo asked if we could use the High School's E-number. Max addressed this issue and indicated that it is probably appropriate to use the number for certain purchases, but the new corporation should consider getting its own E-number. The continued use of the MSHS E-number may at some point cause problems.

**New Business - Potential Formation of Drama Boosters Organization -**

Rich Gegg presented information on the potential formation of the M-S Drama Boosters Club. He wanted Music Boosters to be aware of the possible formation of this organization, and to assure those in the group that they would do their best to avoid conflicts with meeting dates, fundraisers, etc.

**New Business - Discussion of Incorporation -** A general discussion followed about the pros and cons of dissolving the old organization and the formation of the new one. Michael Stevens made a motion to approve the name of the new organization as "Mahomet-Seymour Music Boosters". Matt Kutyllo seconded the motion. The motion was approved.

**New Business -Budget amendments -** The Treasurers submitted amendments to the current budget increasing expenditures by \$1,000, to cover the anticipated costs of reorganizing as a corporation, and establishing estimated revenue and expense amounts for the Jazz Band dinner and for

the Marching Bulldog Festival consistent with a recommendation made by John Tolar in his year-end accounting review. The proposed amended budget is attached and made a part of these minutes by reference herein. Cindi Eustice made a motion to approve the amended budget, seconded by Leslie Knicl. The new budget was approved.

**New Business -Proposed bylaw amendment** - Max Guthrie then submitted the following proposal to amend Article XII, Dissolution Clause, of the bylaws (*changes are underlined*):

*"In the event of dissolution, abandonment, or termination of the Music Boosters, no income, contribution, or other revenue or funds shall inure to the benefit of any individual or any group not affiliated with the Music Boosters, and any and all assets then possessed by the Music Boosters, after current indebtedness has been paid, shall go and be delivered forthwith to the Music Department account in Mahomet-Seymour Community Unit School District #3, or to a not-for-profit organization that will provide financial assistance to the Mahomet-Seymour Unit #3 School District music programs consistent with the purposes outlined in Section 2 of these bylaws."*

The proposed bylaw amendment was properly submitted to the group under Article XIII, Section 1, of the bylaws, and will be voted on at the October meeting.

**New Business - Dolly Cart Request** - Stacie Vogelsang would like to purchase three hand trucks to hold garbage cans to hold flags. Leslie Knicl made a motion to spend not more than \$150 for the purchase of three hand trucks and bungee cords to be charged to the line item of "Marching Band Supplies". Cindi Eustice seconded. The group approved.

**Michael Stevens** - No report

**Matt Kutyllo** - Chair auditions are being held at the junior high. He is trying to find a low brass teacher. Madrigal brass began this morning. District Auditions will be held in October. Junior High School Jazz Band Auditions

will be on September 27 at 7:00 for rhythm section. Marching Band is going well. Matt emphasized the importance on punctuality.

**Leslie Manfredo** - Madrigals have had two performances. They performed for parents on August 20. They are doing well. They have almost 20 songs memorized. Madrigal Dinner Tickets are December 8 and 9. Tickets are \$18 for the dinner and approximately \$10 for the dessert performance. Tickets go on sale to the students on November 8 and on November 15 to the public. The Madrigals have been selected to sing at the IMEA convention in January. 26 sophomores/juniors/seniors are auditioning for districts in October. They are doing well. The choral database is being updated. Formal attire will be fitted the week of September 24. Students need to bring in black shoes for this task. 3 doctoral teachers are teaching voice lessons this fall, with almost 30 students enrolled.

**Jill Rinkel** - Junior High is preparing 27 students for district auditions. National Anthem auditions began Friday.

**The next meeting will be at Monday, October 8 at 7:00 pm.**

Respectfully submitted,

Karen Badger  
Vice-President